

**PEER TEAM REPORT**  
*ON*  
**INSTITUTIONAL ASSESSMENT AND**  
**ACCREDITATION**

*OF*  
**Government Jamuna Prasad Verma**  
**P.G.Arts and Commerce College,Raipur Road**  
**Jarhabhata,Bilaspur-495001 Chhattisgarh.**


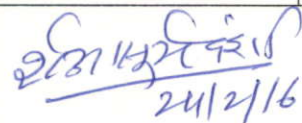
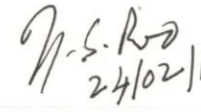
2nd Cycle

Visit Dates  
**22<sup>nd</sup> - 24<sup>th</sup> February, 2016**

**National Assessment and Accreditation Council**  
*An Autonomous Institution of the University Grants Commission*  
P. Box No.1075, Nagarbhavi , Bangalore – 56007

**PEER TEAM REPORT ON INSTITUTIONAL RE-ACCREDITATION OF  
Government Jamuna Prasad Verma P.G. Arts and Commerce College,  
Raipur Road, Jarhabhata, Bilaspur.  
(2<sup>ND</sup> CYCLE, 22-24 February 2016)**

<b>Section I : General</b>	<b>Information</b>
1.1 Name & Address of the Institution :	Government Jamuna Prasad Verma P.G. Arts and Commerce College, Raipur Road, Jarhabhata, Bilaspur. 495001.
1.2 Year of Establishment :	<b>1986</b> (01-07-1986)
1.3 Current Academic Activities at the Institution(Numbers):	
Faculties/Schools :	<b>05</b> (Science, Arts, Commerce and BBA & BJMC)
Departments/ Centres:	<b>18</b>
Programmes/Courses Offered :	<b>24</b>
Permanent Faculty Members :	<b>29</b> ( Male—12 and Female-- 17)
Permanent Support Staff:	<b>18</b> (Male-- 15 and Female-- 3)
Students :	<b>U G : 2239, PG : 696. BJMC: 09 &amp; PGDJ: 20</b>
1.4 Three major features in the institutional context (As perceived by the Peer Team):	<ul style="list-style-type: none"> <li>• Urban College mainly catering to the educational needs of students coming from economically and socially backward classes.</li> <li>• Co-education college imparting education in Science, Arts and Commerce with regular ascending intake of students.</li> <li>• Eco-friendly campus with 6 acres of land</li> </ul>
1.5 Dates of visit of the Peer Team	<b>February 22 to 24, 2016</b>
1.6 Composition of the Peer Team which undertook the on-site visit:	
Chairperson	1 Dr. S.A.Suryawanshi, Former Vice- Chancellor, Swami Ramanand Teerth Marathwada University, Nanded, Maharashtra.
Member Co-coordinator	2 Dr. U Subba Rao, Former Professor, BRAOU, Plot No. 37, Flat no. 201, Kalyan Nagar Phase-1, Hyderabad, Telangana.
Member	3. Dr. Neelam Mittal, Former Principal, Arya Kanya Postgraduate College, Jhansi; "Vaishnavi" 18, Bansal Colony, Jhansi.
NAAC Officer	4. Dr. B.S. Madhukar, Adviser, NAAC, Bangalore.




  
 Govt. J.P.Verma P.G.Arts and Commerce College, Bilaspur


  
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**Section II: Criterion Wise Analysis**

**Observations (Strengths and/ or Weaknesses) on Key Aspects**

(Please limit to three major ones for each and use telegraphic language)

(It is not necessary to indicate all the three bullets each time; write only the relevant ones)

**2.1 Curricular Aspects:**

2.1.1 Curricular Planning and Implementation :	<ul style="list-style-type: none"> <li>• Affiliating University designs the curriculum.</li> <li>• Academic programs are related to institutional goals.</li> <li>• Some staff members are on Board of Studies of the University and help in designing the syllabi.</li> </ul>
2.1.2 Academic Flexibility :	<ul style="list-style-type: none"> <li>• Options are limited as per University Rules.</li> <li>• Self- financing courses PGDCA, BJMC, BBA, PGDJ, Functional English, Microbiology and Computer Science are being offered in the college.</li> </ul>
2.1.3 Curriculum Enrichment:	<ul style="list-style-type: none"> <li>• Informal enrichment of course contents by the faculty.</li> <li>• Self-financing courses introduced in the college.</li> <li>• The University updates the curriculum and the College adopts the same.</li> <li>• The college deputed the teachers to participate in Orientation and Refresher Programmes.</li> </ul>
2.1.4 Feedback System:	<ul style="list-style-type: none"> <li>• Informal feedback is obtained from students and alumni.</li> <li>• Formal mechanism for the utilization of feedback in curriculum development is yet to be evolved.</li> </ul>

**2.2 Teaching- Learning & Evaluation:**

2.2.1 Student enrolment and Profile:	<ul style="list-style-type: none"> <li>• Programmes are publicized through Prospectus, College notice board and institutional website.</li> <li>• Admission is made on merit in the eligibility examination.</li> <li>• Reservation policy of Central / State Govt. is followed.</li> </ul>
2.2.2 Catering to Student Diversity :	<ul style="list-style-type: none"> <li>• Remedial courses for slow learners are conducted.</li> <li>• Gender sensitization through Women's Cell.</li> <li>• Personal attention to needy and economically backward students is given.</li> </ul>
2.2.3 Teaching- Learning Process:	<ul style="list-style-type: none"> <li>• Academic Calendar and Teaching Plan are prepared in the beginning of the academic session.</li> <li>• Teaching is undertaken mainly by traditional lecture method.</li> <li>• In few papers, methods like group discussion, seminars, project-based learning, study tours and computer assisted learning are followed.</li> </ul>

2.2.4 Teacher Quality :	<ul style="list-style-type: none"> <li>All 29/29 permanent faculty members have Ph. D degree.</li> <li>Teachers are qualified and competent, selected through proper procedure.</li> <li>Teachers attended and presented papers in academic seminars/ conferences and professional workshops.</li> </ul>
2.2.5 Evaluation Process and Reforms :	<ul style="list-style-type: none"> <li>Rules and norms of affiliating University are followed in conducting examination and internal assessment.</li> <li>Periodic tests are conducted.</li> <li>Students are made aware of the evaluation system in the beginning of the session.</li> </ul>
2.2.6 Student Performance and Learning Outcomes:	<ul style="list-style-type: none"> <li>The examination results of the courses offered by the college are comparatively better than the university average results.</li> <li>The results of the students are analyzed to ensure better results.</li> <li>The Academic Committee be constituted to monitor the performance and achievements of students effectively.</li> </ul>

### 2.3 Research, Consultancy & Extension:

2.3.1 Promotion of Research:	<ul style="list-style-type: none"> <li>Research Centre in the departments of Economics, English, Hindi, History, Geography, Political Science, Sociology and Commerce have been approved by the University in 2015 and they have to become functional.</li> <li>Scholars are being registered and encouraged to undertake research projects. Research promotion mechanism needs to be formalized.</li> <li>There are 16 Research Supervisors to guide research scholars.</li> </ul>
2.3.2 Resource Mobilization for Research:	<ul style="list-style-type: none"> <li>Limited regular budget for research. Dependence on UGC funding.</li> <li>10 minor research projects with the financing of UGC have been completed during previous six years.</li> </ul>
2.3.3 Research Facilities:	<ul style="list-style-type: none"> <li>Research facilities like books, journals, INFLIBNET including N-List journals exists.</li> <li>College permits faculties and students to pursue research works in different research centres.</li> </ul>
2.3.4. Research Publications and Awards:	<ul style="list-style-type: none"> <li>Two books have been edited in English Department.</li> <li>Good number of Papers have been published in Journals.</li> <li>15 books published by faculty.</li> </ul>
2.3.5 Consultancy :	<ul style="list-style-type: none"> <li>It is Lead College and Coordination Centre for various competitive examinations of the district.</li> <li>Extended consultancy services to PSC, SSC, VYAPAM, SAIL, NTPC, SECL, Railways in conducting their recruitment exams.</li> </ul>

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<p>2.3.6 Extension Activities and Institutional Social Responsibility :</p>	<ul style="list-style-type: none"> <li>• Free consultancy is in place.</li> <li>• Extension activities are carried through different cells, NSS, NCC, Youth Red Cross Units, etc.</li> <li>• Extension activities are carried with the support and involvement of local people, social activists and government machinery.</li> <li>• Students have won awards at district and State level.</li> </ul>
<p>2.3.7 Collaborations :</p>	<ul style="list-style-type: none"> <li>• Collaborative and interactive relationship with some institutes.</li> </ul>

#### 2.4 Infrastructure And Learning Resource

<p>2.4.1 Physical Facilities :</p>	<ul style="list-style-type: none"> <li>• College has 20 Class Rooms, 2 Labs (Computer Lab and English Language Lab), 1 Seminar Hall, 3 Tutorial Spaces, 08 Laboratories, 1 Botanical Garden, 03 LCD Projectors, 01 Slide Projector, 03 OHP for teaching and learning, 01 Hall for Indoor Games, one Play Ground, Gymnasium and Girls Common Room, Cycle stands, Canteen.</li> <li>• Safe drinking water facility is available.</li> <li>• Proposal for construction on second floor is under consideration.</li> </ul>
<p>2.4.2 Library as a Learning resources :</p>	<ul style="list-style-type: none"> <li>• Library is partially computerized and has 37026 books.</li> <li>• The college subscribes to INFLIBNET and has joined N-List programme.</li> <li>• Library Advisory Committee exists.</li> </ul>
<p>2.4.3 IT Infrastructure :</p>	<ul style="list-style-type: none"> <li>• College has 76 computers with LAN facility.</li> <li>• College has 3 LCD projectors, 01 Slide Projector and 03 Over Head Projectors, 1 laptop, 16 printers and 9 Zerox machines.</li> <li>• College has its own website which may be updated and made more dynamic.</li> </ul>
<p>2.4.4 Maintenance of Campus Facilities:</p>	<ul style="list-style-type: none"> <li>• Maintenance fund is generated by the institution and maintenance is done as required.</li> <li>• Computers and electronic instruments are repaired and maintained from college fund.</li> <li>• The campus is eco-friendly, plastic free and green.</li> </ul>

## 2.5 Student Support and Progression

<p>2.5.1 Student Mentoring and Support:</p>	<ul style="list-style-type: none"> <li>• The Institution publishes updated prospectus regularly.</li> <li>• Scholarship/fee exemption, award and financial aid is given to OBC, SC, ST, Minority Community and economically weak students as per government rules.</li> <li>• Student support programs including informal counselling, women empowerment, Skill Development (spoken English, computer literacy), remedial coaching, Career Guidance and Placement Cell, Grievance Redressal Cell, Gender Sensitization Committee, Anti-ragging Committee, exist.</li> </ul>
<p>2.5.2 Student Progression:</p>	<ul style="list-style-type: none"> <li>• Drop out is negligible.</li> <li>• Career Counselling Cell motivates students for higher level of study and employment.</li> <li>• Students' progression for higher studies is moderate.</li> </ul>
<p>2.5.3 Student Participation and Activities:</p>	<ul style="list-style-type: none"> <li>• Students take part in sports and cultural activities.</li> <li>• Alumni association is active.</li> <li>• The college has elected Student's Union Body.</li> <li>• Students have participated in indoor and out-door sports activities. One student represented in Netball competitions held in Sri Lanka, China and Spain and won Gold, Silver and Bronze Medals at National level in 2015. One more student got Silver in 2012.</li> <li>• Four NSS Volunteers participated in National Camps and State level camps and got the Awards</li> <li>• One NCC Volunteer represented in RD Parade at Delhi.</li> </ul>

## 2.6 Governance, Leadership and Management

<p>2.6.1 Institutional Vision and Leadership :</p>	<ul style="list-style-type: none"> <li>• Vision and Mission statements meet the goals of higher education.</li> <li>• The institutional leadership monitors, guides and is supportive.</li> <li>• The Principal acts as an effective link between the Government/Department of Higher Education, the staff and students.</li> </ul>
<p>2.6.2 Strategy Development and Deployment:</p>	<ul style="list-style-type: none"> <li>• College has participative and democratic decision making.</li> <li>• There exist different committees for implementing various activities.</li> <li>• Grievance redressal mechanism is in place.</li> <li>• Perspective plan prepared.</li> </ul>
<p>2.6.3 Faculty Empowerment Strategies:</p>	<ul style="list-style-type: none"> <li>• Faculty is encouraged to participate in skill up gradation programs.</li> <li>• The IQAC has the specific performance appraisal system as the faculty members submit self-appraisal forms.</li> <li>• Performance appraisal reports are reviewed by the authority.</li> </ul>

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2.6.4 Financial Management and Resource Mobilization :	<ul style="list-style-type: none"> <li>• The Principal through different committees monitors the use of financial resources.</li> <li>• Accounts are audited regularly.</li> <li>• Efforts are made to raise funds from sources other than the Government.</li> </ul>
2.6.5 Internal Quality Assurance System:	<ul style="list-style-type: none"> <li>• Internal Quality Assurance Cell is working for the improvement of academic standards and institutional functioning.</li> <li>• Constant monitoring of quality initiatives is necessary.</li> <li>• College administration is highly committed.</li> </ul>

## 2.7 Innovations and Best Practices

2.7.1 Environment Consciousness:	<ul style="list-style-type: none"> <li>• College campus is eco-friendly, neat, green and clean.</li> <li>• Ornamental and medicinal plants are in Botanical Garden.</li> <li>• College has rain water harvesting system.</li> </ul>
2.7.2 Innovations:	<ul style="list-style-type: none"> <li>• Biometric attendance installed.</li> <li>• PG students in Sociology Department interact with the local people and in Geography Department survey the various places and villages and prepare their study report.</li> <li>• Students in M.A.(Pre.) English department are shown plays and movies of the drama and fiction in their syllabus. It makes learning entertaining and easy to comprehend.</li> </ul>
2.7.3 Best Practices :	<ul style="list-style-type: none"> <li>• The atmosphere in the college is harmonious and congenial.</li> <li>• Remedial and tutorial classes to monitor the academic growth of the students belonging to disadvantaged community.</li> <li>• Decentralized and participative management is in place through committees.</li> </ul>

## Section III: Overall Analysis

### Observations

(Please limit to five major ones for each and use telegraphic language)  
(It is not necessary to denote all the five bullets for each).

3.1 Institutional Strengths :	<ul style="list-style-type: none"> <li>• Committed Principal and well qualified faculty.</li> <li>• Supportive Management.</li> <li>• Healthy relationship and congenial environment in the campus.</li> <li>• Student discipline is appreciable.</li> <li>• Caters to the need of socially, economically and academically backward sections of society at affordable cost.</li> </ul>
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3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> <li>• Weak student progression particularly in job placement.</li> <li>• Limited job oriented courses offered.</li> <li>• Absence of linkages with industry and academic institutions.</li> <li>• Lack of Central Computer lab. and Classrooms with ICT facility.</li> <li>• Less participation of students at national and international level competitions.</li> </ul>
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> <li>• Developing linkage with other academic institutions in the area.</li> <li>• Promotion of research in Humanities and Social Sciences.</li> <li>• Opening job oriented UG courses like BCA, Music and Home Science.</li> <li>• Managing the administration for mobilizing more funds for institutional development.</li> <li>• Improving collaboration particularly with government agencies and industries.</li> </ul>
3.4 Institutional Challenges :	<ul style="list-style-type: none"> <li>• Preparation of teachers for ICT application and adoption of emerging teaching pedagogies.</li> <li>• Development of need based courses particularly for the students coming from economically and socially backward classes.</li> <li>• Designing programmes for developing life and communication skills among the students.</li> <li>• Inspiring and motivating the students for better career opportunities.</li> <li>• Preparing for competition with emerging quality institutions.</li> </ul>

**Section IV: Recommendations for Quality Enhancement of the Institution  
( Please limit to ten major ones and use telegraphic language)**

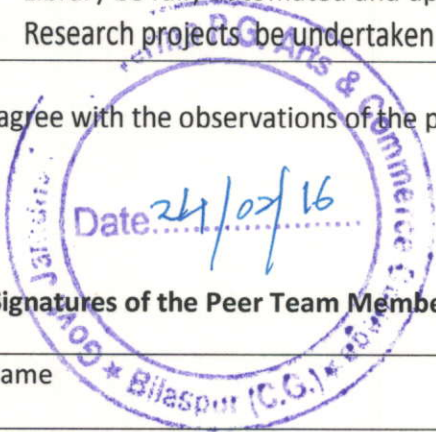
- College may start new Post Graduate courses such as M.Sc Maths and MBA.
- Need based vocational/skill based courses like retail management, Computer Systems and Entrepreneurship Development may be started.
- Group Insurance of the students needs to be launched.
- Augmentation of IT infrastructure , widening of bandwidth, and training of teachers, staff and students for proper utilization of IT resource.
- Strengthening of career counseling and placement activities.
- Development of formal mechanism for involvement of alumni in the growth of the college.
- Students' participation in sports and cultural competitions be further improved at university, state and national level.

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 Heelan P. Pal 24. 2.16



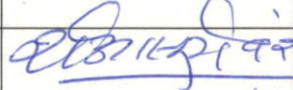
- Quality enrichment and assurance efforts should be standardized, properly documented and monitored by the IQAC.
- Construction of hostels for Boys and Girls.
- Library be fully automated and upgraded with more facilities.
- Research projects be undertaken by the faculty.

I agree with the observations of the peer team as mentioned in this report.



Signatures of the Peer Team Members:

Signature of the Head of the Institution  
 With date & Seal  
**PRINCIPAL**  
**Govt. Jamuna Prasad Verma**  
**P.G. Arts & Commerce**  
**College, Bilaspur (C.G.)**

Name	Designation	Signature with date
Dr. S.A.Suryawanshi, Former Vice- Chancellor, Swami Ramanand Teerth Marathwada University, Nanded, Maharashtra.	Chairperson	 24/2/16
Dr. U Subba Rao, Former Professor, BRAOU, Plot No. 37, Flat no. 201, Kalyan Nagar Phase-1, Hyderabad, Telangana.	Member Coordinator	U.S. Rao 24/02/16
Dr. Neelam Mittal, Former, Arya Kanya Postgraduate College, Jhansi; " Vaishnavi," 18, Bansal Colony Jhansi.	Member	Neelam Mittal 24. 2. 16
Dr. B.S. Madhukar, Adviser, NAAC, Bangalore.	Adviser NAAC	

Place : Bilaspur

Date :24.02.2016