

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

Govt. Jamuna Prasad Verma P. G. Arts and Commerce College

1.2 Address Line 1

Jarhabhata

Address Line 2

City/Town

Bilaspur

State

Chhattisgarh

Pin Code

495001

Institution e-mail address

gpgacc.bsp@gmail.com

Contact Nos.

07752-228225

Name of the Head of the Institution:

Dr. Anil Mushrif

Tel. No. with STD Code:

07752-228225

Mobile:

09827177267

Name of the IQAC Co-ordinator:

Dr. S. S. Upadhyay

Mobile:

09406112060

IQAC e-mail address:

gpgacc.bsp.iqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

CHCOGN11918

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/13/A&A/45.2 Dated 17-03-2016

1.5 Website address:

www.gjpvpgc.in

Web-link of the AQAR:

www.gjpvpgc.in/AQAR16-17.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1 | 1 st Cycle | B+ | 75.25 | 2004 | 5 years |
| 2 | 2 nd Cycle | A | 3.02 | 2016 | 5 years |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01.04.2014

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

N.A.

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Bilaspur University, Bilaspur (C.G.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The members of IQAC are in charge of different quality related sections. They discharge their duties with full confidence and responsibilities and submit report to the principal. Their suggestions are considered for improving academic atmosphere in the campus.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | 05 | 00 | 00 | 00 |
| PG | 08 | 00 | 01 | 00 |
| UG | 04 | 00 | 03 | 00 |
| PG Diploma | 01 | 00 | 01 | 00 |
| Advanced Diploma | 02 | 00 | 02 | 02 |
| Diploma | 02 | 00 | 02 | 02 |
| Certificate | 02 | 00 | 02 | 02 |
| Others | 00 | 00 | 00 | 00 |
| Total | 24 | 00 | 11 | 06 |
| Interdisciplinary | - | - | - | - |
| Innovative | - | - | - | - |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: Elective Options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 08 |
| Trimester | 00 |
| Annual | 04 |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Many teachers of this college are members of Board of Studies of the university. They invite suggestions from the students regarding up gradation of syllabi. The members put it in the meeting of Board of Studies. In some classes the syllabus has been modified accordingly.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 34 | 22 | - | 12 | |

2.2 No. of permanent faculty with Ph.D.

30

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|----|------------|----|--------|----|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

10

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 43 | 29 | 32 |
| Presented papers | 17 | 17 | 12 |
| Resource Persons | 01 | 02 | 03 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The students are given total of 764 Tablets from state govt. The teachers also use ICT while explaining subject matters in the classrooms. LCD projectors are frequently used by the teachers in the PG classrooms.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

MCQ are asked in the internal assessment exams.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS- 15

2.10 Average percentage of attendance of students

88

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-------|-------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| M. Com. | 67 | 11.9 | 59.70 | 29.85 | 5.97 | 95.52 |
| MA English | 13 | - | 92.30 | 7.69 | - | 100 |
| MA Hindi | 36 | - | 16.66 | 22.22 | 8.33 | 47.22 |
| MA sociology | 37 | - | 8.10 | 27.02 | 8.10 | 43.24 |
| MA History | 35 | - | 14.28 | 42.85 | 2.85 | 60.00 |
| MA Pol. Sc. | 39 | - | 10.25 | 58.97 | 5.12 | 73.35 |
| MA Economics | 25 | - | 28.00 | 16.00 | 12.00 | 56.00 |
| MA Geography | 29 | - | 6.88 | 24.13 | 10.34 | 41.37 |
| B. A. | 435 | - | 11.95 | 75.86 | 8.73 | 96.55 |
| B. Sc. | 120 | - | 21.33 | 62.50 | 8.33 | 94.16 |
| B. Com. | 149 | - | 18.12 | 67.11 | 18.00 | 97.31 |
| B. B. A. | 18 | - | 22.22 | 77.78 | - | 100.00 |
| PGDCA | 46 | - | 39.13 | 21.73 | 13.04 | 73.91 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Teachers are advised by the IQAC to prepare Daily-Dairy and to mention date wise and class wise topic taken. Teachers also propose monthly syllabus. Their diary is checked in the first week of every month by the chairman of IQAC. At the end of academic session this practice is evaluated in the Academic Audit Report.

2.13 Initiatives undertaken towards faculty development 06

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 00 |
| UGC – Faculty Improvement Programme | 06(Refresher & Orient.) |
| HRD programmes | 00 |
| Orientation programmes | 00 |
| Faculty exchange programme | 00 |
| Staff training conducted by the university | 06 |
| Staff training conducted by other institutions | 00 |
| Summer / Winter schools, Workshops, etc. | 00 |

| | |
|--------|----|
| Others | 00 |
|--------|----|

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 12 | 00 | 00 | 00 |
| Technical Staff | 06 | 03 | 00 | 00 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The teachers of different departments are encouraged to participate in the conferences and seminars. The teachers are advised to send Minor Research Projects to UGC. Presently UGC is not sanctioning MRP.

3.2 Details regarding major projects: NIL

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3 Details regarding minor projects: NIL

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 03 | 01 | 00 |
| Non-Peer Review Journals | 12 | 00 | 00 |
| e-Journals | 02 | 00 | 00 |
| Conference proceedings | 03 | 00 | 00 |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | Nil | - | - | - |
| Minor Projects | Nil | - | - | - |
| Interdisciplinary Projects | Nil | - | - | - |
| Industry sponsored | Nil | - | - | - |
| Projects sponsored by the University/ College | Nil | - | - | - |
| Students research projects <i>(other than compulsory by the University)</i> | Nil | - | - | - |
| Any other(Specify) | Nil | - | - | - |
| Total | Nil | - | - | - |

3.7 No. of books published i) With ISBN No.

01

Chapters in Edited Books

Nil

ii) Without ISBN No.

Nil

3.8 No. of University Departments receiving funds from

UGC-SAP -

CAS -

DST-FIST -

DPE -

DBT Scheme/funds -

3.9 For colleges

Autonomy -

CPE -

DBT Star Scheme -

INSPIRE -

CE -

Any Other (specify) -

3.10 Revenue generated through consultancy

N. A.

3.11 No. of conferences

organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|---------|------------|---------|
| Number | - | - | 02 | - | 01 |
| Sponsoring agencies | - | - | College | - | College |

3.12 No. of faculty served as experts, chairpersons or resource persons

08

3.13 No. of collaborations

International -

National -

Any other -

3.14 No. of linkages created during this year: **Nil**

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | - |
| | Granted | - |
| International | Applied | - |
| | Granted | - |
| Commercialised | Applied | - |
| | Granted | - |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year: **NIL**

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| - | - | - | - | -- | - | - |

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

| | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="-"/> | State level | <input type="text" value="06"/> |
| National level | <input type="text" value="01"/> | International level | <input type="text" value="-"/> |

3.23 No. of Awards won in NSS:

| | | | |
|------------------|--------------------------------|---------------------|--------------------------------|
| University level | <input type="text" value="-"/> | State level | <input type="text" value="-"/> |
| National level | <input type="text" value="-"/> | International level | <input type="text" value="-"/> |

3.24 No. of Awards won in NCC:

| | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="01"/> | State level | <input type="text" value="00"/> |
| National level | <input type="text" value="00"/> | International level | <input type="text" value="-"/> |

3.25 No. of Extension activities organized

| | | | | |
|------------------|---------------------------------|---------------|---------------------------------|--|
| University forum | <input type="text" value="-"/> | College forum | <input type="text" value="00"/> | |
| NCC | <input type="text" value="03"/> | NSS | <input type="text" value="07"/> | Any other <input type="text" value="-"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The college has adopted village Limtari for its development. One week camp has been organised in the village. Rallis and meetings related to drug addiction, environmental protection, safe drinking water etc.were organised during the camp.
- Third gender people were invited in the campus and they have an open discussion with the concerned committee in which they have expressed their problems related to their social status. A committee has been constituted to visit their camps and resolve their grievances which are in the capacity of the college.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|----------|---------------|----------------|---------|
| Campus area | 06 acre | - | - | 06 acre |
| Class rooms | 20 | - | - | 20 |
| Laboratories | 08 | - | - | 08 |
| Seminar Halls | 01 | 01 | - | 01 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | NA | - | - | - |
| Value of the equipment purchased during the year (Rs. in Lakhs) | N A | - | - | - |
| Others | - | - | - | - |

4.2 Computerization of administration and library

The administrative section is equipped with 06 computers with printers and internet facilities. The pay of employees is processed online. The scholarship is distributed online. The admission is conducted through online mode.

The library is also equipped with computers and printer cum photocopier with internet facilities.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|-------|-------------|-------|-------|-------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 15400 | NA | - | NA | 15400 | NA |
| Reference Books | 24265 | NA | - | NA | 24265 | NA |
| e-Books | - | - | - | - | - | - |
| Journals | - | - | - | - | - | - |
| e-Journals | - | - | - | - | - | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video | - | -- | - | - | - | - |
| Others (specify) | 06 | NA | 00 | - | 06 | - |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|---------|-------------|--------|
| Existing | 65 | 40 comp. | yes | 08 | | 04 comp | 13 | - |
| Added | 04 | - | - | - | - | 03 | 01 | - |
| Total | 69 | 40 | - | 08 | - | 07 | 14 | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer training program has been organized for teaching staff on 22.01.2018 and 23.01.2018 by the computer science department. The department also organized training programme for non-teaching staff simultaneously. The students can access internet in the library. The campus is providing wi-fi facilities to all the students.

4.6 Amount spent on maintenance in lakhs :

i) ICT

0.18

ii) Campus Infrastructure and facilities

Maintained by PWD

iii) Equipments

1.25

iv) Others

-

Total :

1.43

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

At the beginning of the session different committees are constituted to resolve the grievances of the students related to the different issues. Scholarship is distributed to the students through online mode as per govt. rules. A committee is constituted to look after the matters related to the Student Support Services.

5.2 Efforts made by the institution for tracking the progression

Help desk and individual departments guide the students for continuing higher studies in this institution.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|-----|--------|--------|
| 2220 | 626 | 26 | - |

(b) No. of students outside the state

-

(c) No. of international students

-

| | | | | | |
|-----|------|-------|-------|------|-------|
| | No | % | | No | % |
| Men | 1613 | 56.67 | Women | 1259 | 44.23 |

| Last Year (2016-17) | | | | | | This Year (2017-18) Regular | | | | | |
|---------------------|-----|-----|------|-----------------------|-------|-----------------------------|-----|-----|------|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 449 | 838 | 588 | 1217 | - | 3092 | 314 | 823 | 536 | 1173 | - | 2846 |

Demand ratio : 3.79

Dropout % : 0.002

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career and Counseling cell is actively involved to guide the students for different competitive exams. Lectures of external experts related to this field have been organized. Advertisements published in the papers are displayed on the notice board.

No. of students beneficiaries

29

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|---------------------------------|-----------|---------------------------------|------|--------------------------------|--------|--------------------------------|
| NET | <input type="text" value="03"/> | SET/SLET | <input type="text" value="01"/> | GATE | <input type="text" value="-"/> | CAT | <input type="text" value="-"/> |
| IAS/IPS etc | <input type="text" value="-"/> | State PSC | <input type="text" value="04"/> | UPSC | <input type="text" value="-"/> | Others | <input type="text" value="-"/> |

5.6 Details of student counselling and career guidance

At the time of admission, a committee is constituted to guide the students for higher studies and related jobs. However, career counseling cell has organized lectures related to the personality development.

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| - | - | - | NA |

5.8 Details of gender sensitization programmes

Gender Sensitization committee has organized lectures. Experts related to this field have delivered lecture explaining the right and duties of genders. Students actively participated in this program and they have demanded to organize such workshops frequently.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|----------|
| Financial support from institution | - | - |
| Financial support from government | 3257 | 11572485 |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | - | - |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- To impart fundamental knowledge in Commerce, Humanities, Social Sciences and Science in order to develop a committed and dedicated young talent to serve the nation.
- To inculcate the values of humanism, secularism, democracy and social responsibility in young students to face the challenges of changing society.
- To ensure free access and equal opportunity of higher education to all students irrespective of caste, creed, race, region, religion and socio economic status.
- To facilitate all round personality development of the students through NSS, NCC, Red Cross and other extracurricular activities, games and sports.
- To provide remedial coaching to socially and educationally backward students to bring them into the mainstream.
- To create awareness of eco system and environment, consumption and conservation natural resources.

6.2 Does the Institution has a management Information System

The institution has mass messaging system to inform the students regarding matters related to them.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The faculty members of the college contribute as members of Board of Studies in various subjects. They take part in revision and updation of the syllabii. They also invite suggestions from students related to the subjects.

6.3.2 Teaching and Learning

The post-graduate departments are provided with LCD projectors and they are advised to use the system in classrooms.

6.3.3 Examination and Evaluation

The internal assessments are carried out in the post-graduate classes and their marks are sent to the university. In undergraduate classes quarterly and half yearly exams are conducted and evaluated.

6.3.4 Research and Development

The post-graduate departments of commerce, English , political science, economics and geography have been approved as research centre by the university. Students are registered for Ph.D. under guides.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library of the college is equipped with computers, printers, photocopiers and internet facility. A library software is under consideration for purchase.

6.3.6 Human Resource Management

The college administration looks after the proper utilization of the resource available. The teaching and non teaching staffs are encouraged to update knowledge related to them.

6.3.7 Faculty and Staff recruitment

This is a Govt. college and accordingly the regular staffs are recruited by the state govt. However, in self financing courses teaching staff are appointed on contract basis by the institution.

6.3.8 Industry Interaction / Collaboration

Some post-graduate departments have organized industry visit of their students. During visit the students interact with the industry staff.

6.3.9 Admission of Students

The admission is on the basis of merit through online mode. The rules are followed strictly as published by the state govt. The reservation policy is followed as per govt. rules

6.4 Welfare schemes for

| | |
|--------------|--|
| Teaching | Temporary GPF advance, Part Final ,Study Leave |
| Non teaching | Part Final, Temp. GPF advance, Grain Advance, Dress allowance, washing allowance |
| Students | Medical insurance, Scholarship |

6.5 Total corpus fund generated

N. A.

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | - | - | Yes | Committee |
| Administrative | - | - | Yes | Committee |

6.8 Does the University/ Autonomous College declares results within 30 days? N.A.

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N. A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N. A.

6.11 Activities and support from the Alumni Association

Alumni Association meeting has been organized. The members have shown their deep interest towards development of the college. The Alumni members have donated RO filter for safe water drinking.

6.12 Activities and support from the Parent – Teacher Association

Parent- teacher meeting has been organized. The parents have given suggestions related to development of the college. They have assured on behalf of their wards towards maintenance of discipline in the campus. The institution has a formal mechanism for taking oath of parents regarding behavior of their wards.

6.13 Development programmes for support staff

GPF advance, Grain advance, Medical allowances, Dress allowances and washing allowance are available to class III and Class IV staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Campus Green Committee regularly visits different locations in the campus and maintains eco-friendly campus. A solid waste management system is working with the help of Nagar Nigam.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Biometric attendance system has been installed for the staff which has resulted in the positive functioning of the institution.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The activities planned by the Planning Board at the beginning of the session are regularly monitored by the different committees. Their proper implementation within prescribed time is ascertained.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. For newly admitted students of undergraduate classes of Arts, Science and Commerce, an Induction Meeting has been organized with their parents .
2. Environment Protection and Anti-Ragging Committee is actively functioning in the campus.

7.4 Contribution to environmental awareness / protection

Environmental Studies is a compulsory paper in first year of each stream. All the students of first year of undergraduate class prepare project report under allotted teachers. The project report is then evaluated and their marks are included in their results.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

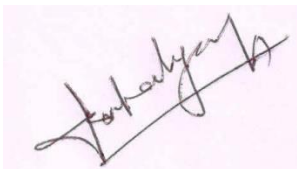
The teachers of the institution are hard working and devoted to the students. The infrastructure is under further development to accommodate the heavy strength of students. The institution has decided to counter the challenges in the path of its overall development.

8. Plans of institution for next year

1. Completion of construction of classrooms in the campus from RUSA grants of Rs. 02 Crores.
2. To increase intake capacity in B.A. Part I, B.Sc. Part I & B. Com. Part. I and PGDCA

Name: Dr. S.S. Upadhyay

Name : Dr. Anil Mushrif



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

सत्र 2017-18 का प्रस्तावित अकादमिक कैलेंडर

146

1. प्रवेश प्रक्रिया (प्राचार्य का अधिकार)
 - अ. स्नातक प्रथम वर्ष हेतु - 01.08.2017 से 30.08.2017
(स्थान रिक्तियों पर 31 जुलाई तक)
 - ब. अन्य कक्षाओं हेतु - 10.08.2017 से 31.07.2017
2. कुलपति की अनुमति से प्रवेश की अंतिम तिथि - 14.08.2017
3. वार्षिक परीक्षा परिणामों की घोषणा - 10.09.2018
4. पुनर्मूल्यांकन के सभी परिणामों की घोषणा - 30.09.2018
5. पूरक परीक्षा का आयोजन - अज्ञात समय में
6. पूरक परीक्षा के परिणामों की घोषणा - 31.10.2018

छात्रसंघ गतिविधियाँ :-

1. छात्रसंघ गठन चुनाव प्रक्रिया एवं शपथ ग्रहण - 22.08.2017 से 31.08.2017
- खेलकूद एवं सांस्कृतिक गतिविधियाँ :-
1. खेलकूद प्रतिस्पर्धा प्रारंभ (इंडोर, आउटडोर) - 17.07.2017 से
2. खेलकूद प्रतिस्पर्धाओं का समापन (इंडोर, आउटडोर) - 20.12.2017
3. महाविद्यालय स्तर पर खेलकूद (इंडोर, आउटडोर) का वार्षिक आयोजन एवं पुरस्कार वितरण - 21, 22, 23 दिसम्बर 2017 में कोई भी दिन

एन.सी.सी./एन.एस.एस एवं अन्य गतिविधियाँ :-

1. वृक्षारोपण कार्यक्रम - जुलाई 2017 का द्वितीय सप्ताह
2. कैम्प - 14.10.2017 से 23.10.2017 के मध्य
3. महाविद्यालय स्तर पर वार्षिकोत्सव का आयोजन - 21, 22 एवं 23 दिसम्बर 2017 में से कोई एक दिन
4. एनसीसी एवं एनएसएस कैम्प - 24.12.2017 से 31.12.2017
4. दीक्षान्त समारोह - 14 दिसम्बर 2017 / जनवरी 2018

विभिन्न अवकाश :-

1. दशहरा अवकाश (4 दिन) - 29.09.2017 से 02.10.2017
2. दीपावली अवकाश (5 दिन) - 18.10.2017 से 22.10.2017
3. शीतकालीन अवकाश (4 दिन) - 23.12.2017 से 26.12.2017
3. ग्रीष्मकालीन अवकाश (30 दिन) - 01.05.2018 से 30.05.2018 तक

आंतरिक परीक्षाओं का कार्यक्रम :-

1. प्रथम यूनिट परीक्षा - 01.08.2017
2. द्वितीय यूनिट परीक्षा - 31.08.2017
3. प्रथम-सत्र-परीक्षा - 26, 27, 28 दिसम्बर 2017
4. तृतीय यूनिट परीक्षा - 03.11.2017

H:\Akadmik_Calander2016-17.doc 4

18/5/18
27/10/17
18/5/18



तीसरी सत्र परीक्षा
चतुर्थ यूनिट परीक्षा
पी-फाइनल परीक्षा

-- 27,28,29 नवम्बर 2017
-- 19.12.2016
-- 22, 23, 24 जनवरी 2017

147

वार्षिक परीक्षा कार्यक्रम :-

1. वार्षिक प्रायोगिक परीक्षाओं का आयोजन -- 16.02.2018 से 28.02.2018
2. वार्षिक परीक्षाओं का आयोजन -- 10.03.2018 से 29.04.2018

अध्यापन कार्य दिवस (सामान्य अवकाश छोड़कर) :-

2015, जुलाई : 26
2015, अगस्त : 25
2015, सितम्बर : 23
2015, अक्टूबर : 21
2015, नवम्बर : 25
2015, दिसम्बर : 21
2016, जनवरी : 26
2016, फरवरी : 24

शिक्षक के कर्तव्य :-

प्रत्येक कार्य दिवस पर शिक्षक को महाविद्यालय/विश्वविद्यालय शिक्षा विभाग में 07 घंटे रुकना आवश्यक होगा।

1. प्रातः कालीन पाली के लिए : प्रातः 7:30 से 2:30 अपराह्न
2. द्वितीय कालीन पाली के लिए : प्रातः 10:30 से 5:30 अपराह्न
3. 7 घंटे का ब्रेकअप : 6 घंटे अध्ययन-अध्यापन कार्य (प्रायोगिक, द्यूटोरियल, रेमेडियल, शोध-कार्य, लाइब्रेरी वर्क सम्मिलित)
1 घंटा अन्य कार्य (खेलकूद, रिक्रियेशन, प्राचार्य द्वारा प्रदत्त कार्य, पाठ्यक्रम पुनरावलोकन में प्रत्येक शिक्षक का एक घंटा अतिरिक्त कक्षाएँ लेकर विद्यार्थियों का शंका समाधान करेंगे।)
4. विश्वविद्यालय द्वारा आयोजित परीक्षाओं के संचालन एवं उत्तर पुस्तिकाओं के मूल्यांकन के संबंध में दिए कार्य का निष्पादन करेंगे।

नियमित विद्यार्थी के रूप में वार्षिक परीक्षा में बैठने की पात्रता :-

1. प्रत्येक विषय में 75 प्रतिशत उपस्थिति अनिवार्य है।
2. कुल 7 आंतरिक परीक्षाओं में से कम से कम 5 में सम्मिलित होना आवश्यक।
3. एन.सी.सी./एन.एस.एस. कैम्प/खेलकूद/राज्य स्तरीय प्रतिस्पर्धाओं में सम्मिलित हुए छात्रों को उपस्थित माना जावेगा।
4. उपस्थिति की प्रथम गणना 31.10.2017 तक की जावेगी।
5. कम उपस्थिति वाले छात्रों को तथा उनके पालकों को सूचना दी जावेगी।
6. उपस्थिति की द्वितीय गणना 15.02.2018 तक की जावेगी।
7. विश्वविद्यालय अपने स्तर पर इनसे अतिरिक्त शुल्क ले सकेंगे।

H:\Akadmik_Calander2016-17.doc 5



Schedule for Semester Courses :-

148

| | Activity | Semester I/III/V/VII/IX | Semester II/IV/VI/VIII/X |
|---|---|----------------------------|-----------------------------|
| | | Date | Date |
| 1 | Admission Process | June 16 to 30 June | -- |
| 2 | Commencement of the Classes | 01 July | December 31 |
| 3 | Meeting, Examination Committee | August 04-14 | January 16-31 |
| 4 | Name of Practical Examiner (External) Should be to Head of SoS | September 03-10 | February 21-28 |
| 5 | Completion of Theory Courses | November 08 | April 16 |
| 6 | Practical Examination P.G./U.G | November 15-22 | April 18-30 |
| 7 | Preparation Leave | November 23-30 | May 1-08 |
| 8 | Theory Examination | December 1-24 | May 9-31 |
| 9 | Semester Break/ Declaration of Results | December 25-31 | June 1-16 |

H:\Akadmik_Calender2016-17.doc 6



Annexure- 2

Govt. J.P. Verma P.G. Arts and Commerce College, Bilaspur (C.G.) 495001

(A) Feedback Analysis of Alumni Members

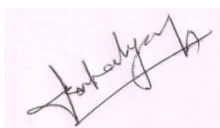
There was a healthy discussion among the alumni members regarding different issues related to the development of the college. In the meeting of alumni members their feedback was collected in the prescribed format. As per their feedback, the members feel proud to be alumni of this institution. Most of the members have expressed their will to contribute to the development of the college. They have given assurance for any type of help which is in their capacity. The members are satisfied with the initiative taken by the college towards development of the institution. However, few members have given suggestions to ban the entry of those students in the campus who do not belong to this college. Few members have also given suggestions to improve the library and reading room.

(B) Feedback Analysis of the Parents

Parents meeting has been organized. However, few parents were present. Parents' feedback has been taken on the sampling basis. Parents are satisfied with the teaching-learning standard of the college. The parents have given suggestions to maintain proper discipline in the campus. They are satisfied with the infrastructural development of the college. They are also satisfied with the quality of teachers. They have given positive feedback towards behavior of the staff during their visit to the college. Few parents have raised the problems of infrastructure compare to heavy strength of the college. They have also given suggestions to increase number of teachers in science subjects and in some post-graduate departments. They are satisfied with the canteen facility in the campus. They have again demanded a big reading room for the students. They conveyed thanks to state govt. for providing tablets and free access of internet to their wards in the campus.

(B) Feedback Analysis of the Students

Students' feedback was also collected on the sampling basis. The students are satisfied with the quality of teaching and learning. They are satisfied with the academic atmosphere of the campus. They have shown their interest to make the campus eco-friendly. However, they have demanded a big reading room with all the facilities near the library. They have given advice to open the library in the evening shift also. They are thankful to govt. for tablets and free wi-fi in the campus..



Dr. S.S. Upadhyay

(Co-ordinator, IQAC)



Dr. Anil Mushrif

(Principal & Chairman, IQAC)