



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

1. Name of the Institution	GOVT. JAMUNA PRASAD VERMA P.G. ARTS AND COMMERCE COLLEGE, BILASPUR, CHHATTISGARH
Name of the head of the Institution	DR.JYOTI RANI SINGH
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07752228225
Mobile no.	9981138376
Registered Email	gpgacc.bsp.iqac@gmail.co
Alternate Email	gpgacc.bsp@gmail.co
Address	Govt. J.P. Verma P.G. Arts and Commerce College, Raipur Road, Jarhabhata, Bilaspur ,Chhattisgarh
City/Town	Bilaspur
State/UT	Chhattisgarh

Pincode	495001																								
<b>2. Institutional Status</b>																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr. S.S. Upadhyay																								
Phone no/Alternate Phone no.	07752228225																								
Mobile no.	9406112060																								
Registered Email	gpgacc.bsp.iqac@gmail.co																								
Alternate Email	gpgacc.bsp@gmail.co																								
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)	<a href="http://gjpvpgc.in/newsData/Report10.pdf">http://gjpvpgc.in/newsData/Report10.pdf</a>																								
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://gjpvpgc.in/newsData/Report11.pdf">http://gjpvpgc.in/newsData/Report11.pdf</a>																								
<b>5. Accrediation Details</b>																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A</td> <td>3.02</td> <td>2016</td> <td>17-Mar-2016</td> <td>16-Mar-2021</td> </tr> <tr> <td>1</td> <td>B+</td> <td>75.25</td> <td>2004</td> <td>04-Nov-2004</td> <td>03-Nov-2009</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	A	3.02	2016	17-Mar-2016	16-Mar-2021	1	B+	75.25	2004	04-Nov-2004	03-Nov-2009
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
2	A	3.02	2016	17-Mar-2016	16-Mar-2021																				
1	B+	75.25	2004	04-Nov-2004	03-Nov-2009																				
<b>6. Date of Establishment of IQAC</b>	15-Jul-2017																								
<b>7. Internal Quality Assurance System</b>																									
<div> Quality initiatives by IQAC during the year for promoting quality culture </div>																									

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Computer Awareness Programme	17-Dec-2019 1	15
Webinar on Challenges Before Higher Education	28-Jul-2020 1	727
International Webinar on Covid Its Global Impact	16-Aug-2020 1	464
Workshop on Online Teaching	03-Nov-2020 1	19
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

(i) Developmental work in the campus was proposed and regularly monitored. (ii) Internal Assessment Exams were held and Marks were uploaded on the University Website within Time Frame. (iii) Two International and Three National Webinars were organized by the IQAC coordinating with the concerned departments. (iv) Conduction of Online Classes during the Pandemic Period was planned and monitored by the IQAC.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Enclosed	Enclosed
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

17-Jan-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Though there is no dedicated and completely integrated MIS, however, most of the activities of the college run on modules of MIS provided by the State Govt., University, Banks and also developed by the College. Nearly all the financial Transactions, such as Salary, TA/DA, Arrears etc., Fee Collection, Scholarship distribution, and works related to admission and examinations are done through MIS.

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college makes action plans for effective implementation of the curriculum. The curriculum delivery is effectively done through lectures, seminars, interactions with students. Soft copies and printed study material are given to students. • The Head of the institution holds meetings with all the departments and as per the decisions, asks them to prepare a teaching plan for each class

and one consolidated plan and it is followed accordingly. • The records of class work are maintained by the staff members and it is monitored by the Heads of the Department. • Faculty members prepare the study material and notes of topics which are distributed to the students for their academic preparation. • Unofficial and official Assignments are given to the students based on their syllabus which motivate the students to refer to various reference books and to use internet facility etc. to acquire knowledge. • Internal Assessment Tests are conducted for the students which enable the students to assess their level of preparation for the examinations. E-learning facility (INFLIBNET) service has is available to the faculty and students to further ensure effective delivery of curriculum.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environment	474
BCom	Environment	180
BSc	Environment	202
BBA	Environment	35
MA	Physical, Socio-economic Survey	32
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

After the feedback is taken, it is collected by the IQAC. The analysis is done by the IQAC. The analysed data is submitted to the Head of the institution. The Principal discusses the issues raised in the feedback with the concerned individual and directs him/her to take the effective measures so that the functioning and the delivery may improve.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2424	646	6	Nil	29

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	35	3	4	2	3
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Help Desk is functional in the college and the students are provided desired support through it. The students of PG classes are divided into groups under the mentor ship of the teachers available in the

## Departments.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3070	35	1:88

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
37	36	1	Nill	34

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nill	Nil
2020	Nil	Nill	NIL
No file uploaded.			

### 2.5 – Evaluation Process and Reforms

#### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college faculty members act as paper setters and internal and external examiners. The practical examinations are held by internal and external examiners. These activities help a teacher in observing the common areas where students need to be guided and assisted. Accordingly, the papers for internal assessments are set and the students are guided in the fields they need to improve. As the college has to adopt and execute all the reforms initiated by the university, they are all implemented in the Internal Assessment System of the Institution. The students are assigned projects and are evaluated at the college with the participation of external subject expert. The students of PG Semester have to appear in two internal assessment tests and one seminar. Even at UG level Internal Assessment Tests have been introduced and their is weightage of 10 of total marks which are added in the final result.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution receives the Academic Calendar from the Department of Higher Education and The Affiliating University and the same are adopted and followed by the college. The schedules for the examination - both Internal and Annual/Term End - are prepared by the University. The college conducts examinations accordingly.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gjpvpgc.in/Reports.aspx?title=AQAR%20Reports>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Nil	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Workshop on Intellectual Property Rights	Political Science	04/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
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0	0	0
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### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	2	0.0
National	CHEMISTRY	2	.2
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
CHEMISTRY	1
HINDI	9
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	Nil	Nil	0	NIL	Nil
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	107	208	18	9
Presented papers	2	9	2	1
Resource persons	1	3	1	1
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme for Third Gender	College	24	42
Blood Donation Camp	NGO: Ekta Blood Bank	2	2
World AIDS Day	Bilaspur University	2	20
Road Safety and Traffic Awareness Programme	Chhattisgarh Police	2	25
Swachhta abhiyan (Cleanliness Drive)	Nagar Nigam Bilaspur	2	30
Arpa (River) Bachao Abhiyan (Save River Arpa Movement)	Nagar Nigam Bilaspur	2	20

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic Day Parade	Participation	Govt. of India	1

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Enclosed	Enclosed	Enclosed	Nill	Nill

[View File](#)

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Online Divisional level Live Classes	10	State Govt.	25

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant
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		with contact details			
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
117.3	117.02

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Koha	Partially	16.05.01.000	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16280	Nil	448	79051	16728	79051
Reference Books	24413	Nil	172	62846	24585	62846
Library Automation	Nil	Nil	1	29500	1	29500
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	71	40	0	8	0	9	14	300	0
Added	48	48	0	0	0	0	0	0	0
Total	119	88	0	8	0	9	14	300	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS
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#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.4	2.4	12.6	12.5

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>As the institution is Govt. funded, the requirements of the college are demanded each year by the Government. The college seeks information related to the requirements from its various departments and accordingly as per the needs the college submits its demands to the State Govt. The Grant/ Funds received from the Govt. are allocated to the Departments and required purchase is made. The liability of maintaining and making proper utilization of the available facilities falls on the concerned departments. The building is maintained by the PWD, a Govt. agency. The Librarian and the Sports Officer look after the provisions of library and games and sports related activities. The College receives funds from the Jan Bhagidari Samiti and from the students admitted in Self Financing Courses. A portion of it, as decided by the committees, is spent on maintenance of related facilities.</p> <p><a href="http://gjpvpqgc.in/Reports.aspx?title=AQAR%20Reports">http://gjpvpqgc.in/Reports.aspx?title=AQAR%20Reports</a></p>
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### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

##### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Govt. Scholarship to SC,ST and OBC	2225	12453697
Financial Support			

from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Drug Abuse Awareness Programme	18/02/2020	100	National Institute of Social Defence
Workshop on Swayam	22/10/2019	32	College
Three Day Meditation Training to Teachers	12/12/2019	23	Sahaj Yog Kendra, Bilaspur
Road Safety Awareness Programme	14/12/2019	50	Bilaspur Police
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Nil	Nil	Nil	Nil	Nil
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	2

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Department	Name of	Name of
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	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2019	Nill	NA	NA	NA	NA
2020	Nill	NA	NA	NA	NA
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS	INSTITUTION	78
CULTURAL	INSTITUTION	58
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NA	Nill	Nill	Nill	Nill	NA
2020	RDC	National	Nill	1	BU180007006	Rahul Nuruty
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council was formed through Nomination Process as per the order of the Department of Higher Education, Chhattisgarh Government. 4 Office Bearers and 33 Class representatives were nominated. The office bearers were involved in various extra curricular activities.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

7

5.4.3 – Alumni contribution during the year (in Rupees) :

3500

5.4.4 – Meetings/activities organized by Alumni Association :

Informal Alumni Association was in existence. Annual meeting of the association

was held on 14-12-2019. Five members present in the meeting. Their views and opinions were invited. Their feedback was also sought.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

There are fourteen departments and 47 different committees were formed for the conduction of various activities during the session. The Departments plan the activities related to academic and extra-curricular needs. The same are executed. The committees formed for various purposes take up the tasks related to them and perform them autonomously.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admissions of the students are carried out on the basis of merit and State Governments Reservation Policy. Only the nominal fee, as prescribed and approved by the State Govt. and the local management, for admission is charged from the students.
Industry Interaction / Collaboration	There is no such interaction or collaboration.
Human Resource Management	The college employs the available human resource judiciously and according to the interest and skills of the employees and tries to get maximum output through its proper planning
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and other physical facilities are continuously evaluated and according to the need arrangements for enhancement of these is made.
Research and Development	The faculty members are research supervisor recognized by the University and they contribute as Research Guide. Some of the teachers are Examiners for Ph.D. Thesis evaluation and also help in conducting Entrance Examination for admission in Ph.D. Course.
Examination and Evaluation	Internal Evaluation at both UG and PG level is carried out and 10 at UG and 20 at PG wieghtage is given in the final score of the University Examination. Teachers of the college are also members in the Examination Committees of the University. The observation and the experience gained through valuation also helps in guiding

	the students.
Teaching and Learning	The seminars and Internal Tests are organized in PG Classes to enhance the teaching and learning experience of the students. Video and power point presentations are used. Practical demonstrations are also undertaken in all Science, and Geography Classes.
Curriculum Development	The faculty members are there in the Curriculum Development Committees of the affiliating University. They put their view in the meetings and contribute in bringing the positive changes for qualitative improvement.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	At Institutional Level, most of the the planning and developmental works are done manually as we do not have dedicated MIS.
Administration	The Institution performs nearly all the communication through email, social media and website.
Finance and Accounts	The budget Allocation by the Govt. and all the financial transactions, such as fee collection, salary, scholarship, and other incentives, payment to vendors and allowances disbursement by the College are done through electronic and online means only.
Student Admission and Support	Online applications are invited by the admission seekers by the university and consolidated Merit Lists are published on the website of the college. Students are asked to submit their fees online through Bank Portal. Their applications for Scholarship and its disbursement is done only through
Examination	The Examination information and Form, along with fee, submission is done through Online means only. The Score Sheets are also published on the Portal.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NIL	NIL	Nil



2019	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Computer training Programme	Nill	17/12/2019	19/12/2019	15	Nill
2019	Nill	Computer Training Programme	30/12/2019	31/12/2019	Nill	7
2020	One day Workshop for Online Teaching	Nill	03/11/2020	03/11/2020	19	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Enclosed	Nill	Nill	Nill	Nill
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical Reimbursement, GPF Advance, Study Leave(Paid)	Medical Reimbursement, GPF Advance Festival and Grain Advance , Dress and Washing Allowance	Medical Insurance and Scholarship

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Both Internal Audit and External Financial Audits and regularly conducted. The Internal Audit is done by the CA and External Audit is done by the Government Auditors and also by the Auditor Generals Office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Janbhagidari	1462000	Development
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6.4.3 – Total corpus fund generated

1462000.00
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Institutional Internal Body
Administrative	No	Nill	Yes	Institutional Internal Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Informal Meetings and Feedback was taken and the views presented were taken into consideration while making plans for the next session and, if possible from the same session.
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6.5.3 – Development programmes for support staff (at least three)

Computer Training Programme. Work Ethics related General Meetings.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proper Documentation by IQAC 2. Computer Training to Teachers and Support Staff 3. Installation of Water Harvesting System in the Campus.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Computer Training Programme	17/12/2019	17/12/2019	19/12/2019	15
2019	Computer Training Programme	30/12/2019	30/12/2019	31/12/2019	7
2020	Workshop on Online Teaching	03/11/2020	03/11/2020	03/11/2020	19
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Programme for Third Gender	17/02/2020	17/02/2020	41	21

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Regular monitoring of the power consumption through the bills of each month is done and accordingly the instructions are given to all the members of the college family to be judicious in the use of power. The Tube Lights and bulbs are being replaced gradually with LED Bulbs and LED Tube Lights. Regular Awareness Programmes related to Environmental Consciousness are conducted.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	12
Scribes for examination	Yes	8
Any other similar facility	Yes	12

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	11/06/2019	1	Swachha Bharat Abhiyan	Swachhta	22
2019	1	1	17/07/2019	1	Clean Village	Cleanliness	37
2019	1	1	14/10/2019	1	Water Harvesting	Water Conservation	52
2020	1	1	25/01/2020	1	Sweep Programme	Voter Awareness	5
2020	1	1	05/06/2020	1	World Environment Day	Environment Consciousness	12
2020	1	1	15/10/2020	1	World Handwash Day	Hygiene	12

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
The Prospectus of the college and the College magazine contain the contents related to human values and Ethics Code to be followed by all- the staff and the students as well.	01/06/2019	The students and all the other stake holders are provided with the handbooks and are asked to follow and observe the rules.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Sadbhawna Divas	20/08/2019	20/08/2019	43
Waste Management Programme	21/08/2019	21/08/2019	42
Street Play: Traffic Awareness	24/10/2019	24/10/2019	27
Street Play: AIDS	01/12/2019	01/12/2020	22
Vigilance Week	29/10/2020	03/11/2020	45
National Unity Day	21/10/2020	21/10/2020	45

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Capacity of Water Harvesting System is being increased regularly. 2. Chemical Waste from Chemistry Lab and other solid waste are properly disposed off. 3. Plantation activity is a continuous process. 4. Campus is completely No Smoke Zone. 5. Proper attention is given to keep the campus clean. 6. Waste burning is prohibited.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Promotion to Cashless Transaction Practice. 2. Digital Communication. The college has adopted in the past years and is moving towards enhancing the following practices: 1. Promotion to Cashless Transaction Practice: Since the process of demonetization in 2016 in India, the possibilities of moving towards a cashless economy were explored and cashless transactions were promoted. Besides cheques, Credit and Debit cards, various other modes such as payment through various Apps and Internet Banking were given emphasis for financial transactions. The college also moved forward towards cashless transactions. The Higher Education Department, Govt. of Chhattisgarh, provided 'e-kosh' platform and college made an agreement with the Bank (AXIS) for smooth cashless transactions. Now, nearly all the financial transactions are done through these agencies whether it is any kind of payment to employees or to the students for their scholarship. The fee collection from the students is completely cashless via the services provided by the Bank. This practice has contributed to reducing the cost of printing of paper money. The process is convenient not only for the college and students but also for the bank where college had to go to deposit the cash. It has also helped in transacting from any place and at

any time. Moreover, this has brought transparency in dealing and has reduced the risk of loss which used to occur in physical handling of cash. 2. Digital Communication: The college is catering to the educational needs of the students belonging mostly to the rural and inaccessible area of the state. The circulation and dissemination of information through physical mode sometimes becomes cumbersome, particularly at a time when classes are not running. Generally this happens when the students are not physically visiting the college. The college moved towards Digital Mode of Communication and first of all has upgraded its Website and has made it dynamic. Bulk messaging system has been adopted. Besides, WhatsApp Groups of the students are created. Facebook Page of the college has been created. Through these digital communication channels, the students and the staff are circulated all the pieces of information and are intimated with nearly all the developments of the college. The digital mode has made the communication interactive and participatory, and has inspired us to move towards paperless cost-effective communication. It is fast, efficient, and convenient also.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gjpvpgc.in/Reports.aspx?title=AQAR%20Reports>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is situated in urban area in the heart of the city. But if analyse the background of the student, we find that most of the students belong to very poor families and come from various remote places of the State. Approximately eighty to eighty five percent of the admitted students belong to SC, ST, OBC and Economically weaker sections of society. They are generally not vocal and good in communication, particularly in English. The college is discharging its duty of providing quality education to these learners taking only nominal fee decided either by the Government or by the college management for the self-financing courses/subjects. The fee for self-financing courses charged by the college is lesser than that of any other college in the state. That way, the college is contributing to uplift the educational standards of these students. Moreover, these students are continuously motivated to participate in extra-curricular activities : games and sports, NSS, NCC, red Cross and many other cultural activities organized or participated by the college. The performance of the students in all these activities - curricular and extra-curricular - is in itself a proof of the skills cultivated in them after their joining of the college. The college is, thus, discharging its social and educational responsibilities according to its vision and mission and is contributing to the National goal of grooming young minds into worthy citizens.

Provide the weblink of the institution

<http://gjpvpgc.in/Reports.aspx?title=AQAR%20Reports>

### 8.Future Plans of Actions for Next Academic Year

1. Ramp for physically disabled to provide excess to First Floor. 2. Safe and sheltered connectivity from main building to conference hall. 3. Two more ICT enabled Class Rooms 4. Informal classes for improving Communication Skills of the students 5. Registration and Formal Formation of Alumni Association of the College.