

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

Govt. Jamuna Prasad Verma P. G. Arts and Commerce College

1.2 Address Line 1

Jarhabhata

Address Line 2

City/Town

Bilaspur

State

Chhattisgarh

Pin Code

495001

Institution e-mail address

gpgacc.bsp@gmail.com

Contact Nos.

07752-228225

Name of the Head of the Institution:

Dr. Anil Mushrif

Tel. No. with STD Code:

07752-228225

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09827177267

Name of the IQAC Co-ordinator:

Dr. S. S. Upadhyay

Mobile:

09406112060

IQAC e-mail address:

gpgacc.bsp.iqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

CHCOGN11918

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC(SC)/13/A&A/45.2 Dated 17-03-2016

1.5 Website address:

www.gjpvpgc.in

Web-link of the AQAR:

www.gjpvpgc.in/AQAR/16-17.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA  | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | B+    | 75.25 | 2004                  | 5 years         |
| 2       | 2 <sup>nd</sup> Cycle | A     | 3.02  | 2016                  | 5 years         |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01.04.2014

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

N.A.

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

.

1.12 Name of the Affiliating University (for the Colleges)

Bilaspur University, Bilaspur (C.G.)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

|  |   |                              |   |
|--|---|------------------------------|---|
| Autonomy by State/Central Govt. / University | - |                              |   |
| University with Potential for Excellence     | - | UGC-CPE                      | - |
| DST Star Scheme                              | - | UGC-CE                       | - |
| UGC-Special Assistance Programme             | - | DST-FIST                     | - |
| UGC-Innovative PG programmes                 | - | Any other ( <i>Specify</i> ) | - |
| UGC-COP Programmes                           | - |                              |   |

**2. IQAC Composition and Activities**

|  |    |
|--|----|
| 2.1 No. of Teachers  | 07 |
| 2.2 No. of Administrative/Technical staff                          | 02 |
| 2.3 No. of students  | 00 |
| 2.4 No. of Management representatives                              | 00 |
| 2.5 No. of Alumni  | 01 |
| 2. 6 No. of any other stakeholder and<br>community representatives | 00 |
| 2.7 No. of Employers/ Industrialists                               | 01 |
| 2.8 No. of other External Experts                                  | 00 |
| 2.9 Total No. of members   | 11 |

2.10 No. of IQAC meetings held 07

2.11 No. of meetings with various stakeholders: Faculty 03

Non-Teaching Staff Students  Alumni 02 Others 00

2.12 Has IQAC received any funding from UGC during the year? Yes No ✓

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National State - Institution Level 01

(ii) Themes

Quality Parameters in Higher Education

2.14 Significant Activities and contributions made by IQAC

The members of IQAC are in charge of different quality related sections. They discharge their duties with full confidence and responsibilities and submit report to the principal. Their suggestions are considered for improving academic atmosphere in the campus.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action   | Achievements  |
|--|---|
| <p>1. To follow strictly the academic calendar published by Higher Education Department.</p> <p>2. To involve students in “Environmental protection” and “Campus Clean Drive”.</p> | <p>1. Academic Calendar was followed to the extent of 95 percent.</p> <p>2. Fifteen days program was organised related to the issues. Various competitions were conducted for the students.</p> |

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes      No

Management       Syndicate       Any other body

Provide the details of the action taken

This institution is a government institution. The AQAR was placed in the meeting of Staff Council of the college through power point presentation. Different issues were discussed .Suggestions given and problems raised by the members were noted down for further improvement.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                    | 05                            | 00   | 00                                  | 00   |
| PG                     | 08                            | 00   | 01                                  | 00   |
| UG                     | 04                            | 00   | 03                                  | 00   |
| PG Diploma             | 01                            | 00   | 01                                  | 00   |
| Advanced Diploma       | 02                            | 00   | 02                                  | 02   |
| Diploma                | 02                            | 00   | 02                                  | 02   |
| Certificate            | 02                            | 00   | 02                                  | 02   |
| Others                 | 00                            | 00   | 00                                  | 00   |
| <b>Total</b>           | 24                            | 00   | 11                                  | 06   |
| Interdisciplinary      | -                             | -  | -                                   | -  |
| Innovative             | -                             | -  | -                                   | -  |

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: Elective Options  
(ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 08                   |
| Trimester | 00                   |
| Annual    | 04                   |

- 1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Teachers are members of Board of Studies of the university. They invite suggestions from the students regarding upgradation of syllabi. The member put it in the meeting of Board of Studies. In some classes the syllabus has been modified accordingly.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 34    | 22               | -                    | 12         |        |

2.2 No. of permanent faculty with Ph.D.

|    |
|----|
| 30 |
|----|

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors |    | Associate Professors |    | Professors |    | Others |    | Total |    |
|------------------|----|----------------------|----|------------|----|--------|----|-------|----|
| R                | V  | R                    | V  | R          | V  | R      | V  | R     | V  |
| 00               | 00 | 00                   | 00 | 00         | 00 | 00     | 00 | 00    | 00 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

- - 10

2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         | 03                  | 20             | 06          |
| Presented papers | 04                  | 30             | 00          |
| Resource Persons | 00                  | 01             | 00          |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The institution is having Wi-Fi campus. The students are given Tablets from state govt. The teachers also use ICT while explaining subject matters in the classrooms. LCD projectors are frequently used by the teachers in the PG classrooms.

2.7 Total No. of actual teaching days during this academic year

|     |
|-----|
| 180 |
|-----|

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

MCQ are asked in the internal assessment exams.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

~~BOSB~~



## 2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division      |       |       |       |        |
|------------------------|--------------------------------|---------------|-------|-------|-------|--------|
|                        |                                | Distinction % | I %   | II %  | III % | Pass % |
| M. Com.                | 71                             | 7.46          | 50.74 | 49.25 | -     | 94.36  |
| MA English             | 31                             | -             | 3.33  | 90.00 | 6.66  | 96.77  |
| MA Hindi               | 50                             | -             | 12.76 | 85.11 | 2.12  | 94.00  |
| MA sociology           | 36                             | -             | 6.06  | 81.82 | 12.12 | 91.67  |
| MA History             | 30                             | -             | 3.44  | 86.20 | 10.34 | 96.67  |
| MA Pol. Sc.            | 35                             | -             | -     | 71.42 | 28.57 | 100.00 |
| MA Economics           | 24                             | -             | -     | 86.66 | 13.33 | 62.50  |
| MA Geography           | 25                             | -             | 53.33 | 40.00 | 6.66  | 60.00  |
| B. A.                  | 442                            | -             | 2.90  | 77.97 | 19.06 | 91.40  |
| B. Sc.                 | 168                            | -             | 15.78 | 66.44 | 17.76 | 90.48  |
| B. Com.                | 106                            | -             | 5.81  | 82.55 | 11.63 | 81.13  |
| B. B. A.               | 04                             | -             | 25.00 | 75.00 | -     | 100.00 |
| PGDCA                  | 50                             | -             | 33.33 | 47.62 | 19.05 | 42.00  |

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching &amp; Learning processes:

Teachers are advised by the IQAC to prepare Daily-Dairy and to mention date wise and class wise topic taken. Teachers also propose monthly syllabus. Their diary is checked in the first week of every month by the chairman of IQAC. At the end of academic session this practice is evaluated in the Academic Audit Report.

## 2.13 Initiatives undertaken towards faculty development 04

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                              | 00                                  |
| UGC – Faculty Improvement Programme            | 00                                  |
| HRD programmes                                 | 00                                  |
| Orientation programmes                         | 00                                  |
| Faculty exchange programme                     | 00                                  |
| Staff training conducted by the university     | 04                                  |
| Staff training conducted by other institutions | 00                                  |
| Summer / Winter schools, Workshops, etc.       | 00                                  |

|        |    |
|--------|----|
| Others | 00 |
|--------|----|

#### 2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 12                            | 00                         | 00   | 00                                     |
| Technical Staff      | 06                            | 03                         | 00   | 00                                     |

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The teachers of different departments are encouraged to participate in the conferences and seminars. The teachers are advised to send Minor Research Projects to UGC.

#### 3.2 Details regarding major projects : NIL

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | -         | -       | -          | -         |
| Outlay in Rs. Lakhs | -         | -       | -          | -         |

#### 3.3 Details regarding minor projects : NIL

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | -         | -       | -          | -         |
| Outlay in Rs. Lakhs | -         | -       | -          | -         |

#### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | 05            | 04       | 00     |
| Non-Peer Review Journals | 07            | 09       | 02     |
| e-Journals               | 01            | 01       | 00     |
| Conference proceedings   | 00            | 01       | 00     |

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS -

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects   | Nil           | -                          | -                      | -        |
| Minor Projects   | Nil           | -                          | -                      | -        |
| Interdisciplinary Projects   | Nil           | -                          | -                      | -        |
| Industry sponsored   | Nil           | -                          | -                      | -        |
| Projects sponsored by the University/ College                                  | Nil           | -                          | -                      | -        |
| Students research projects<br><i>(other than compulsory by the University)</i> | Nil           | -                          | -                      | -        |
| Any other(Specify)   | Nil           | -                          | -                      | -        |
| Total  | Nil           | -                          | -                      | -        |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books Nil

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST -  
DPE  DBT Scheme/funds -

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme -  
INSPIRE  CE  Any Other (specify) -

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

| Level               | International | National | State   | University | College |
|---------------------|---------------|----------|---------|------------|---------|
| Number              | -             | -        | 01      | -          | 01      |
| Sponsoring agencies | -             | -        | College | -          | College |

3.12 No. of faculty served as experts, chairpersons or resource persons 05

3.13 No. of collaborations International  National - Any other -

3.14 No. of linkages created during this year : Nil

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College -  
 Total

3.16 No. of patents received this year

| Type of Patent | Number   |         |
|----------------|----------|---------|
|                | National | Applied |
| Granted        |          | -       |
| International  | Applied  | -       |
|                | Granted  | -       |
| Commercialised | Applied  | -       |
|                | Granted  | -       |

3.17 No. of research awards/ recognitions received by faculty and research fellows  
 Of the institute in the year : NIL

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| -     | -             | -        | -     | --         | -    | -       |

3.18 No. of faculty from the Institution   
 who are Ph. D. Guides  
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution 02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level 60 State level 13  
 National level 09 International level -

3.22 No. of students participated in NCC events:

|                  |    |                     |    |
|------------------|----|---------------------|----|
| University level | -  | State level         | 54 |
| National level   | 17 | International level | -  |

3.23 No. of Awards won in NSS:

|                  |   |                     |    |
|------------------|---|---------------------|----|
| University level | - | State level         | 01 |
| National level   | - | International level | -  |

3.24 No. of Awards won in NCC:

|                  |    |                     |    |
|------------------|----|---------------------|----|
| University level | -  | State level         | 01 |
| National level   | 02 | International level | -  |

3.25 No. of Extension activities organized

|                  |    |               |    |
|------------------|----|---------------|----|
| University forum | -  | College forum | 04 |
| NCC              | 03 | NSS           | 01 |
|                  |    | Any other     | -  |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The college has adopted village Ameri for its development. One week camp is organised in the village. Rallis and meetings related to drug addiction, environmental protection, safe drinking water etc.were organised during the camp.
- The institution is working for the third gender people. Third gender people were invited in the campus and they have been informed about their legal rights. One day workshop has been organised in the college campus in which they have expressed their problems related to social status. A committee has been constituted to visit their camps and resolve their grievances which are in the capacity of the college.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing | Newly created | Source of Fund | Total   |
|---|----------|---------------|----------------|---------|
| Campus area   | 06 acre  | -             | -              | 06 acre |
| Class rooms   | 20       | -             | -              | 20      |
| Laboratories  | 08       | -             | -              | 08      |
| Seminar Halls   | 01       | 01            | -              | 01      |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. | NA       | 08            | UGC            | 08      |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   | N A      | 3.88          | UGC            | 3.88    |
| Others  | -        | -             | -              | -       |

#### 4.2 Computerization of administration and library

The administrative section is equipped with four computers with printers and internet facilities. The pay of employees are processed online. The scholarship is distributed online. The admission is conducted through online mode.

The library is also equipped with computers and printer cum photocopier with internet facilities.

#### 4.3 Library services:

|                  | Existing |       | Newly added |       | Total |       |
|------------------|----------|-------|-------------|-------|-------|-------|
|                  | No.      | Value | No.         | Value | No.   | Value |
| Text Books       | 14450    | NA    | 950         | NA    | 15400 | NA    |
| Reference Books  | 23600    | NA    | 665         | NA    | 24265 | NA    |
| e-Books          | -        | -     | -           | -     | -     | -     |
| Journals         | -        | -     | -           | -     | -     | -     |
| e-Journals       | -        | -     | -           | -     | -     | -     |
| Digital Database | -        | -     | -           | -     | -     | -     |
| CD & Video       | -        | --    | -           | -     | -     | -     |
| Others (specify) | 06       | NA    | 00          | -     | -     | -     |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office  | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|---------|-------------|--------|
| Existing | 65              | 40 comp.      | yes      | 08               |                  | 04 comp | 13          | -      |
| Added    | -               | -             | -        | -                | -                | -       | -           | -      |
| Total    | 65              | 40            | -        | 08               | -                | 04      | 13          | -      |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer training program has been organized for teaching staff on 25.10. 2016 and 26.10 . 2016 by the computer science department. The department also organized training programme for non-teaching staff on 23 01.2017 and 24.01.2017. The students can access internet in the library. The campus is providing wi-fi facilities to all the students.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

0.258

ii) Campus Infrastructure and facilities

Maintained by PWD

iii) Equipments

3.88

iv) Others

-

**Total :**

4.138

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

At the beginning of session different committees are constituted to resolve student's grievances related to the different issues. Scholarship is distributed to the students through online mode as per govt. rules. A committee is constituted to look after the matters related to the Student Support Services.

#### 5.2 Efforts made by the institution for tracking the progression

Help desk and individual departments guide the students for continuing higher studies in this institution.

#### 5.3 (a) Total Number of students

| UG   | PG  | Ph. D. | Others |
|------|-----|--------|--------|
| 2295 | 744 | 53     | -      |

#### (b) No. of students outside the state

-

#### (c) No. of international students

-

|     |      |      |
|-----|------|------|
| Men | No   | %    |
|     | 1744 | 56.4 |

Women

|      |       |
|------|-------|
| No   | %     |
| 1348 | 43.59 |

| Last Year (2015-16) |     |     |      |                       |       | This Year (2016-17) |     |     |      |                       |       |
|---------------------|-----|-----|------|-----------------------|-------|---------------------|-----|-----|------|-----------------------|-------|
| General             | SC  | ST  | OBC  | Physically Challenged | Total | General             | SC  | ST  | OBC  | Physically Challenged | Total |
| 409                 | 831 | 557 | 1138 | -                     | 2935  | 449                 | 838 | 588 | 1217 | -                     | 3092  |

Demand ratio : 3.72

Dropout % : 0.002

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career and Counseling cell is actively involved to guide the students for different competitive exams. Lectures of external experts related to this field have been organized. Advertisements published in the papers are displayed on the notice board.

No. of students beneficiaries

21



5.5 No. of students qualified in these examinations

|             |    |           |    |      |   |        |    |
|-------------|----|-----------|----|------|---|--------|----|
| NET         | 01 | SET/SLET  | 04 | GATE | - | CAT    | -  |
| IAS/IPS etc | -  | State PSC | 04 | UPSC | - | Others | 10 |

5.6 Details of student counselling and career guidance

At the time of admission a committee is constituted to guide the students for higher studies and related jobs. However, career counseling cell has organized lectures related to the personality development.

No. of students benefitted 21

5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| -                               | -                               | -                         | 14                        |

5.8 Details of gender sensitization programmes

Gender Sensitization committee has organized one day workshop . Experts related to this field have delivered lecture explaining the right and duties of genders. Students actively participated in this program and they have demanded to organize such workshops frequently.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 42 National level - International level -

No. of students participated in cultural events

State/ University level 02 National level - International level -

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level - International level -

Cultural: State/ University level  National level - International level -

5.10 Scholarships and Financial Support

|  | Number of students | Amount   |
|--|--------------------|----------|
| Financial support from institution                                   | -                  | -        |
| Financial support from government                                    | 2199               | 11100614 |
| Financial support from other sources                                 | -                  | -        |
| Number of students who received International/ National recognitions | -                  | -        |

5.11 Student organised / initiatives

Fairs : State/ University level  National level - International level -

Exhibition: State/ University level  National level - International level -

5.12 No. of social initiatives undertaken by the students 12

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_nil\_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

- To impart fundamental knowledge in Commerce, Humanities, Social Sciences and Science in order to develop a committed and dedicated young talent to serve the nation.
- To inculcate the values of humanism, secularism, democracy and social responsibility in young students to face the challenges of changing society.
- To ensure free access and equal opportunity of higher education to all students irrespective of caste, creed, race, region, religion and socio economic status.
- To facilitate all round personality development of the students through NSS, NCC, Red Cross and other extracurricular activities, games and sports.
- To provide remedial coaching to socially and educationally backward students to bring them into the mainstream.
- To create awareness of eco system and environment, consumption and conservation natural resources.

#### 6.2 Does the Institution has a management Information System

The institution has mass messaging system to inform the students regarding matters related to them.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The faculty members of the college contribute as members of Board of Studies in various subjects. They take part in revision and updation of the syllabi. They also invite suggestions from students related to the subjects.

##### 6.3.2 Teaching and Learning

The post-graduate departments are provided with LCD projectors and they are advised to use the system in classrooms.

### 6.3.3 Examination and Evaluation

The internal assessments are carried out in the post-graduate classes and their marks are sent to the university. In undergraduate classes quarterly and half yearly exams are conducted and evaluated.

### 6.3.4 Research and Development

The post-graduate departments of commerce, English , political science, economics and geography have been approved as research centre by the university. Students are registered for Ph.D. under guides.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The library of the college is equipped with computers, printers, photocopiers and internet facility. A library software is under consideration for purchase.

### 6.3.6 Human Resource Management

The college administration looks after the proper utilization of the resource available. The teaching and non teaching staffs are encouraged to update knowledge related to them.

### 6.3.7 Faculty and Staff recruitment

This is a Govt. college and accordingly the regular staffs are recruited by the state govt. However, in self financing courses teaching staff are appointed on contract basis by the institution.

### 6.3.8 Industry Interaction / Collaboration

Some post-graduate departments have organized industry visit of their students. During visit the students interact with the industry staff.

### 6.3.9 Admission of Students

The admission is on the basis of merit through online mode. The rules are followed strictly as published by the state govt. The reservation policy is followed as per govt. rules

6.4 Welfare schemes for

|              |  |
|--------------|--|
| Teaching     | Temporary GPF advance, Part Final ,Study Leave                                   |
| Non teaching | Part Final, Temp. GPF advance, Grain Advance, Dress allowance, washing allowance |
| Students     | Medical insurance, Scholarship   |

6.5 Total corpus fund generated

N. A.

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | -        | -      | Yes      | Committee |
| Administrative | -        | -      | Yes      | Committee |

6.8 Does the University/ Autonomous College declares results within 30 days? N.A.

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N. A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N. A.

#### 6.11 Activities and support from the Alumni Association

Alumni Association meeting has been organized. The members have shown their deep interest towards development of the college. The Alumni members have donated RO filter for safe water drinking.

#### 6.12 Activities and support from the Parent – Teacher Association

Parent teacher meeting has been organized. The parents have given suggestions related to development of the college. They have assured on behalf of their wards towards maintenance of discipline in the campus. The institution has a formal mechanism for taking oath of parents regarding behavior of their wards.

#### 6.13 Development programmes for support staff

GPF advance, Grain advance, Medical allowances, Dress allowances and washing allowance are available to class III and Class IV staff.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Campus Green Committee regularly visits different locations in the campus and maintains eco-friendly campus. A solid waste management system is working with the help of Nagar Nigam.

### **Criterion – VII**

## **7. Innovations and Best Practices**

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Biometric attendance system has been installed for the staff which has resulted in the positive functioning of the institution.

#### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The activities planned by the Planning Board at the beginning of the session are regularly monitored by the different committees. Their proper implementation within prescribed time is ascertained.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. One of the departments of the college is awarded as the Best Clean Department on 02 October of each year. This year NSS is given award of the Best Clean Department. This is decided on the basis of regular visits of Cleanliness Committee to different departments.
2. Anti-Ragging Committee is actively functioning to maintain discipline and peace in the campus.

7.4 Contribution to environmental awareness / protection

Environmental Studies is a compulsory paper in first year of each stream. All the students of first year of undergraduate class prepare project report under allotted teachers. The project report is then evaluated and their marks are included in their results.

7.5 Whether environmental audit was conducted?      Yes    ✓    No

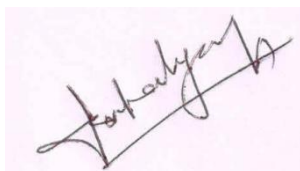
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The teachers of the institution are hard working and devoted to the students. The infrastructure is under further development to accommodate the heavy strength of students. The institution has decided to counter the challenges in the path of its overall development.

## 8. Plans of institution for next year

1. Construction of classrooms in the campus from RUSA grants of Rs. 02 Crores.
2. Third floor construction from the state govt. grants.

Name: Dr. S.S. Upadhyay



Name : Dr. Anil Mushrif



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Signature of the Coordinator, IQAC

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Signature of the Chairperson